

# Hearing Officer

## Counsel II

Agency Name:	<b>Dept. of Public Utilities</b>
Official Title:	<b>Counsel II</b>
Functional Title:	<b>Hearing Officer</b>
Occupational Group:	<b>Legal</b>
Position Type:	<b>Non-Civil Service</b>
Full-Time or Part-Time:	<b>Full-Time</b>
Salary Range:	<b>\$57,608.46 to \$83,245.24 Annually</b>
Bargaining Unit:	<b>06</b>
Shift:	<b>Day</b>
Confidential:	<b>No</b>
Number Of Vacancies:	<b>1</b>
City/Town:	<b>Boston</b>
Region:	<b>BOSTON</b>
Facility Location:	<b>One South Station, Boston, MA 02110</b>
Application Deadline:	<b>04-11-2012</b>
Apply Online:	<b>No</b>
Posting ID:	<b>J29563</b>

*This position is funded from the Commonwealth's annual operating budget.*

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## Duties:

Serve as Hearing Officer on agency adjudications regarding oversight of the electric power, natural gas and water industries in the Commonwealth. Responsibilities include, but are not limited to:

- Conducting local public hearings and evidentiary hearing(s) as needed;
- Making written and oral rulings as necessary;
- Ensuring that the scope and standards of review are consistent with the agency's review of similar types of cases;
- Working with and coordinating the work of technical analysts to ensure the development of a thorough record;
- Presenting recommendations and other memoranda to Commission;
- Preparing legal research and/or memoranda on agency jurisdiction, procedures and standards, as well as on applicable law and precedent;
- Analyzing the adequacy and appropriateness of the agency's rules and regulations,
- Preparing draft orders, opinions, rules and regulations as assigned;
- Researching and drafting bills to change the agency's statutes, as necessary;
- Representing the Department in interventions before other state and federal administrative agencies;

- Keeping up to date with relevant changes in case law, statutes, and on relevant legal and policy issues;
- Representing the Department in settlement negotiations of cases as needed.

## **Qualifications:**

### **Minimum Entrance Requirements:**

Applicants must have at least (A) one year of full-time, or equivalent part-time, professional experience in the practice of law or in a position requiring membership in the Bar.

Special Requirements: Membership in the Massachusetts Bar. Based on assignment, possession of a current and valid Massachusetts Class D Motor Vehicle Operator's License may be required.

### **Preferred Qualifications:**

In addition to above, experience in administrative or agency law, public utility law or environmental law is highly desirable; Computer literacy and excellent written and oral communications skills are essential.

### **Comments:**

- Salary commensurate with experience.
- The successful candidate may be required to attend a two week utility regulation course held out of state.

### **How To Apply:**

Please send resume and cover letter by 5:00 p.m. on the deadline date to:

Gail Soares, Administration and Finance Director  
Department of Public Utilities  
One South Station Boston, MA 02110

Please reference the Job Posting number **J29179** when applying. Do not fax or e-mail applications.

### **Agency Web Address:**

<http://www.mass.gov/dpu>

## **Diversity Officer:**

Ms. Gail Soares, (617) 305-3692

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.

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